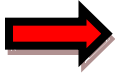


Partnership Health Center Board of Directors' Monthly Meeting



PHC Pre-Meeting Session:
UDS Report
11:30 a.m. – 12:00 p.m.

AGENDA

May 11, 2018

The Harry & Jeannette Weinberg Community Room
PHC CREAMERY BUILDING - 401 Railroad Street West, Missoula MT
12:00 p.m. – 1:30 p.m.

A Board quorum is currently 7 members. We value your time and try to keep the meeting length to a minimum. We need a quorum to conduct business immediately upon Call to Order. **Lunch will be served at 11:30 a.m.** If you need to leave before the meeting adjourns, please notify Kathleen Walters, Laurie Francis, or Stacy Newell (258-4189).

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|-------------|--|-------|
| I. | Call to Order | 12:00 |
| II. | Public Comments regarding Agenda and Non-Agenda Items | |
| III. | Referrals/Comments from Board Members | |
| | A. Board Member Conflict of Interest Disclosures* | |
| | B. Board of Directors' Meeting Minutes of April 13, 2018* | 12:10 |
| | C. Board Self-evaluation* | |
| IV. | Leadership Reports | 12:15 |
| | A. Executive Director's Report: March (Laurie Francis)* | |
| | 1. Fully Executed Contracts* | |
| | 2. Quarterly Risk and Safety Report (David Terry) | |
| | 3. PHC 2017 UDS Cycle | |
| | 4. Community Assistance Fund (CAF) Grant Application | |
| | 5. DSME Accreditation | |
| | 6. Finance Director's Report* | |
| | 7. Pharmacy Director's Report* | |
| | 8. I-185 Endorsement - Resolution* | |
| | B. Medical Director's Report | 12:45 |
| | 1. Credentials* | |
| | ❖ Appointments | |
| | • Kim Heninger, LCPC | |
| | • Holly Pantaloni, RDH | |
| | ❖ Reappointments | |
| | • Angela Ireland, PA-C | |
| | • Lynne Rogers, FNP | |
| | ❖ Resident | |
| | • Madeline G. Mussman, DO | |
| | ❖ Resignations – Informational Only | |
| | • Justin Buls, MD (effective 5/13/18) | |
| | • Margaret Girardi, LCSW (effective 4/5/18) | |
| | 2. Performance Improvement (PI) Committee | |
| | a. 04/17/2018 Minutes Review* | |
| | C. Dental Director's Report (Jazmin Nelson) | 12:55 |
| | D. Discussion Topic | 1:05 |
| V. | Policies – presented for approval* | |

- A. #2 – Conflicts of Interest
 - B. #7 – Failure to Disclose Conflicts of Interest and Recording of Proceedings
 - C. #8 – Corporate Compliance Program Training and Education
 - D. #9 – Board Compliance Committee
 - E. #11 – Addressing Instances of Non-Compliance Through Appropriate Disciplinary Actions
 - F. #12 – Reporting Instances of Non-Compliance and Non-Retaliation
 - G. #14 – Discrimination and Harassment
 - H. #16 – Exclusion and Debarment Screening
 - I. #18 – Maintaining a Drug-Free Workplace
 - J. #20 – Gifts
 - K. #21 – Whistleblower
 - L. #22 – Immigration Reform and Control Act
 - M. #28 – Sliding Fee Scale, Nominal Fee, & Fee Waivers; Documentation of Eligibility – **DELETED**
 - N. #29, 29A, 29B – Termination of Patient-Provider Relationship / Sample Warning Letter / Sample Termination Letter
 - O. #32 – Implementing and Revising PHC Policies and Procedures
 - P. #33 – Responding to Allegation of Non-Compliance Made Concerning the Executive Director
 - Q. #34 – Handling Subpoenas – **NEW**
 - R. #35 – Responding to External Compliance Audits or Investigations – **NEW**
- VI. Board of Directors’ Committee Reports**
- A. Executive Committee (Kathleen Walters)
 - 1. 04/04/18 Minutes Review*
 - B. Personnel Committee (John Crawford) 1:20
 - 1. **PHC Executive Director Evaluation Form 2018***
- VII. Plus/Delta**
- VIII. Next Board Meeting date: June 08, 2018**
- IX. Adjournment** 1:30

*Enclosed in packet

Action items are in blue

***Board packet copies available to the Public upon request.** Contact = Stacy Newell 258-4189 newells@phc.missoula.mt.us

If you need special assistance, please provide advance notice by calling Stacy Newell at 258-4189. Missoula County will provide auxiliary aids and services. Notify Stacy if you have special dietary needs.