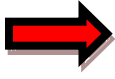


# Partnership Health Center

## Board of Directors' Monthly Meeting



PHC Pre-Meeting Session:  
None Scheduled

### AGENDA

August 10, 2018

The Harry and Jeannette Weinberg Community Room | PHC Creamery Building - 401 Railroad Street West

**CALL-IN NUMBER = 1 (872) 240-3311 | ACCESS CODE = 855-827-613**

**12:00 p.m. – 1:30 p.m.**

A Board quorum is currently 6 members, with a majority of patient Board members (P/M). We value your time and try to keep the meeting length to a minimum. We need a quorum to conduct business immediately upon Call to Order. When calling in, please mute your phone to prevent background noise from carrying through. **Lunch will be served at 11:30 a.m.** If you need to leave before the meeting adjourns, please notify Kathleen Walters, Laurie Francis, or Stacy Newell (258-4189).

- |       |                                                                                                                                |       |
|-------|--------------------------------------------------------------------------------------------------------------------------------|-------|
| I.    | Call to Order                                                                                                                  | 12:00 |
| II.   | Public Comments regarding Agenda and Non-Agenda Items                                                                          |       |
| III.  | Referrals/Comments from Board Members                                                                                          |       |
|       | A. Board Member Conflict of Interest Disclosures*                                                                              |       |
| IV.   | Board Education Priorities – <b>please complete form during meeting</b>                                                        |       |
| V.    | Communication Plan Development (Katie Kliez)*                                                                                  | 12:10 |
| VI.   | FMRWM Report (Ned Vasquez)*                                                                                                    | 12:30 |
| VII.  | <b>Consent Agenda:</b>                                                                                                         |       |
|       | ➤ <b>Leadership Reports</b>                                                                                                    | 12:40 |
|       | A. Executive Director's Report: August*                                                                                        |       |
|       | 1. Fully Executed Contracts*                                                                                                   |       |
|       | 2. Quarterly Incident and Complaints Report*                                                                                   |       |
|       | 3. Pharmacy Director's Report*                                                                                                 |       |
|       | 4. Dental Director's Production Report*                                                                                        |       |
|       | 5. Medical Director's Report                                                                                                   |       |
|       | a. Performance Improvement (PI) Committee                                                                                      |       |
|       | • 07/17/2018 Minutes Review*                                                                                                   |       |
|       | ➤ <b>Board of Directors' – Full and Committee Minutes/Reports</b>                                                              |       |
|       | A. Board of Directors' Meeting Minutes of July 12, 2018*                                                                       |       |
|       | B. Executive/Finance Committee                                                                                                 |       |
|       | 1. Finance Director Report*                                                                                                    |       |
|       | 2. 07/06/18 Minutes Review*                                                                                                    |       |
|       | ➤ <b>Policies – presented for approval*</b>                                                                                    |       |
|       | 1. 29-Termination of the Patient Provider Relation – REVISED                                                                   |       |
|       | 2. 29A-Warning Letter DOC – REVISED                                                                                            |       |
|       | 3. 29B-Termination Letter - REVISED                                                                                            |       |
| VIII. | Topics Requiring Individual Motions/Discussion                                                                                 | 12:50 |
|       | A. <b>Grants*</b>                                                                                                              |       |
|       | 1. HRSA 18-118 Mental Health Substance Use Disorder Expansion                                                                  |       |
|       | • \$258,000 requested for one year and partial ongoing support for training/technical tools for screening and evaluating work. |       |
|       | 2. Pacific Source community Health Excellence Grant                                                                            |       |

- \$77,506 requested for one year to provide increased support for patients in treatment for substance use disorder whose children have been placed in foster care.

|                                                                              |      |
|------------------------------------------------------------------------------|------|
| B. <b>Credentials*</b>                                                       | 1:05 |
| ❖ <b>Reappointments</b>                                                      |      |
| • Todd Fife, MD                                                              |      |
| • Cory Smith, LCSW (effective 08/10/18)                                      |      |
| ❖ <b>Resignations – Informational Only</b>                                   |      |
| • Christopher Gilbert, MD (effective 09/01/18)                               |      |
| • Jennifer Gilbert, MD (effective 09/01/18)                                  |      |
| <b>IX. Old Business</b>                                                      | 1:15 |
| <b>X. New Business</b>                                                       |      |
| A. Discussion Topic – Communication Plan (presented at beginning of meeting) |      |
| <b>XI. Plus/Delta</b>                                                        |      |
| <b>XII. Next Board Meeting date: September 14, 2018</b>                      |      |
| <b>XIII. Adjournment</b>                                                     | 1:30 |

(\* ) Enclosed in packet.

**Consent Agenda:** The items listed under the consent agenda (information items) are considered to be routine matters and will be approved by a single motion of the board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

**Action items (outside of Consent Agenda) are in blue.**

**\*Board packet copies available to the Public upon request.** Contact = Stacy Newell 258-4189 [newells@phc.missoula.mt.us](mailto:newells@phc.missoula.mt.us)

**If you need special assistance, please provide advance notice by calling Stacy Newell at 258-4189. Missoula County will provide auxiliary aids and services. Notify Stacy if you have special dietary needs.**